

# LOS ANGELES POLICE COMMISSION

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August 17, 2021

BPC #21-152

The Honorable Eric Garcetti  
Mayor, City of Los Angeles  
City Hall, Room 303  
Los Angeles, CA 90012

The Honorable City Council  
City of Los Angeles, Room 395  
c/o City Clerk's Office

Dear Honorable Members:

RE: RECOMMENDATION OF QUALIFIED VENDOR TO PROVIDE OFFICIAL POLICE  
GARAGE STANDARD – AND MEDIUM – DUTY TOWING AND STORAGE SERVICES  
FOR SERVICE AREA 15 WITH BLACK & WHITE GARAGE, INC.

At the regular meeting of the Board of Police Commissioners held Tuesday, August 24, 2021 the Board APPROVED the Department's report relative to the above matter.

This matter is being forwarded to you for approval.

Respectfully,

BOARD OF POLICE COMMISSIONERS

A handwritten signature in blue ink that reads "Maria Silva".

MARIA SILVA  
Commission Executive Assistant

Attachment

c: Chief of Police

INTRADEPARTMENTAL CORRESPONDENCE

BPC #21-152

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AUG 16 2021

POLICE COMMISSION

August 24, 2021  
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**TO:** Honorable Board of Police Commissioners

**FROM:** Executive Director, Board of Police Commissioners

**SUBJECT:** RECOMMENDATION OF QUALIFIED VENDOR TO PROVIDE OFFICIAL POLICE GARAGE STANDARD- AND MEDIUM-DUTY TOWING AND STORAGE SERVICES FOR SERVICE AREA 15

**Recommended Actions**

1. That the Board of Police Commissioners REVIEW and APPROVE the selection of Black and White Garage, Inc. to serve as the Official Police Garage for Service Area 15.
2. That the Board REQUEST the Mayor and City Council to authorize the President of the Board of Police Commissioners, or his designee, to negotiate and execute an Official Police Garage Standard- and Medium-Duty Towing and Storage agreement for Service Area 15 with Black and White Garage, Inc.

**Background**

On January 26, 2021, the Board approved a master Request for Proposals (RFP) for Official Police Garage (OPG) Standard- and Medium-Duty Towing and Storage Services for Service Area 15 [BPC #21-015]. On March 3, 2021, the City Council authorized the release of the RFP (C.F. 21-0171).

On March 23, 2021, the RFP for Standard- and Medium-Duty Towing and Storage Services in Service Area 15 was released (RFP# 21-980-001). This service area is comprised of the LAPD's North Hollywood Area. The previous contract for this service area had expired. The proposals were due May 18, 2021.

Three proposals were submitted namely, Black and White Garage, Inc., Mid Valley Towing, Inc., and Angelenos Service and Transport.

**Duties**

The general duties of a Standard- and Medium-Duty Towing and Storage Services OPG include responding on a first-priority basis to requests for Standard- and Medium-Duty towing and storage services initiated by the LAPD or the City's Department of Transportation. Additional requests for towing may be initiated by police officers of the Port of Los Angeles, Los Angeles World Airport police, or any City governmental agency representatives who are authorized to request the removal of vehicles for the purpose of storage and/or investigation. Typical towing

situations may include, but are not limited to, the removal of illegally parked Standard- and Medium-Duty vehicles and vehicles that are disabled as a result of traffic accidents and may be severely damaged.

“Standard-Duty” service is defined as relating to the towing and storage of vehicles weighing 10,000 lbs. or less, or that do not otherwise constitute Medium-Duty vehicles. “Medium-Duty” service is defined as relating to the towing and storage of vehicles weighing between 10,001 pounds and 26,000 pounds. The anticipated volume of vehicle impounds per year for Standard- and Medium-Duty Service Area 15 is 1,200. The approximate total storage recommendation for Service Area 15 is three-and-a-half (3.5) acres. The recommended equipment is three (3) Standard- and Medium-Duty flat-bed carriers, and three (3) Standard- and Medium-Duty trucks.

### **RFP Release**

The RFP was released through a posting on the City’s Los Angeles Business Assistance Virtual Network (LABAVN) on March 23, 2021, with the Business Inclusion Program (BIP) Outreach due May 4, 2021. A mandatory pre-proposal conference was held on April 6, 2021. Proposals were due May 18, 2021.

On April 26, 2021, the City conducted an extensive system update to the LABAVN. However, changes made to the system prevented participating contractors from completing the required BIP Outreach from April 26 to May 4, 2021. To rectify the issue and provide a fair process for all participating contractors, the BIP Outreach and proposal submission dates were extended to May 25, 2021, and June 8, 2021, respectively. It is anticipated that the term of the contract is for five years and is renewable for a five-year period.

Three proposals were submitted for Service Area 15 namely, Black and White Garage, Inc., Mid Valley Towing, Inc., and Angelenos Service and Transport. Black and White Garage, Inc. currently provides Standard-Duty Towing and Storage Services to Foothill and Mission Areas in Service Area 16 of the City. Mid Valley Towing, Inc. has storage and towing agreements with the Los Angeles Metropolitan Transit Authority, Los Angeles County Sheriff’s Department, and the California Highway Patrol. Angelenos Service and Transport are licensed contractors of AAA Auto Club, owning and operating several towing businesses throughout the United States.

Staff from the Commission Investigation Division, Enforcement Section inspected the type and condition of towing equipment, identified electronic dispatch equipment, identified security and video surveillance measures, reviewed inventory and storage procedures, interviewed references and conducted recorded interviews with key personnel. Locations were previously inspected during the initial RFP cycle.

**Evaluation**

An Official Police Garage Review Committee comprised of one staff member from the Office of the City Administrative Officer, the City’s Department of Transportation, and the Los Angeles Police Commission, rated the proposals. As prescribed in the RFP, the proposals were rated on Formal Business Plan, Experience, History of Contract Compliance, Customer Service, Honesty and Integrity.

The Review Committee scored and ranked the three proposals as shown in the table below. Based on a 100-point scale, Black and White Garage, Inc. received an average score of 97.3%, Mid Valley Towing, Inc. received an average score of 95.7%, and Angelenos Service and Transport received an average score of 56.3%.

**OPG Review Committee Ranking of Proposals for Service Area 15**

<b>Proposer Name</b>	<b>Rank Order</b>	<b>Average Rating</b>
Black and White Garage, Inc.	1	97.3
Mid Valley Towing, Inc.	2	95.7
Angelenos Service and Transport	3	56.3

In a letter dated July 28, 2021, the three bidders were notified of the results by mail. As allowed in Section 50.0 of the RFP, the proposers were offered an appeal. Mid Valley Towing, Inc. requested copies of the scoring sheets to submit an appeal. On two occasions, Mid Valley Towing, Inc. contacted Los Angeles Police Commissioners lobbying for their selection. On August 3, 2021, Mid Valley Towing, Inc. was notified that these contacts are specifically prohibited by the terms of the RFP. Section 49.2 of the RFP states that:

After the submission of proposal and continuing until a contract has been awarded, all City personnel involved in the project will be specifically directed against holding any meetings, conferences or technical discussions with any proposer except as provided in the RFP. Proposers shall not initiate communication in any manner with City personnel (including Commissioners) in regard to this RFP or the proposals during this period of time, unless authorized, in advance, by the City. Failure to comply with this requirement may terminate further consideration of that proposer’s proposal(s).

Accordingly, further consideration of Mid Valley Towing, Inc.’s proposal was terminated. Although a formal request for an appeal of the termination was made, such a request was misplaced as there is no appeals process at this stage. Section 49.2 of the RFP was clearly violated. Mid Valley Towing, Inc.’s bid was not considered due to the disqualification for violating the rules set forth in the RFP. There were no other appeals received as of the appeals deadline of August 6, 2021.

**Recommendation**

Based on the Review Committee's analysis of the three proposals submitted, it is recommended to the Board of Police Commissioners that Black and White Garage, Inc. be awarded the contract to provide Standard- and Medium-Duty Towing and Storage Services for Service Area 15.

Questions regarding this recommendation may be directed to Senior Management Analyst Reena del Rosario, the Police Commission's RFP Program Manager. She can be reached at (213) 236-1400.

  
RICHARD M. TEFANK, Executive Director  
Board of Police Commissioners

**BOARD OF  
POLICE COMMISSIONERS  
Approved By  
Secretary**